



18th Annual General Meeting West London Scout District

Saturday, 18th February 2023, 1:00pm. Held as a hybrid meeting at Greenside Primary School,
Westville Road, W12 9PT and on Zoom

Minutes

Present

Dawn Sheppard – District Commissioner
Toby Twentyman – Chair
Chris Owen-Brooks – Secretary (Co-Opted)
Ian Clarke – Treasurer
Ram Navakadadcham – District Scout Network Commissioner
Vacant – District Explorer Scout Commissioner
Chad Lake – County Chair

Nigel Reardon – Elected member
Jeanne Sheppard – Elected member
Robert Harm – Elected member

Chris Larking – Nominated Member

1. Welcome by the District Commissioners

All present were welcomed to the meeting both online and in person by Chair (TT).

2. Apologies for absence

Apologies were received from Richard Williams, Suzanne Lucas

3. Approval of the minutes of the 17th Annual General Meeting

The minutes were accepted via in person and Zoom poll, with 20 in favour of approval and 3 abstaining from the vote.

4. Receive the Annual Report of the District Executive Committee and the Annual Statement of Accounts

Treasurer (IC) outlined the details present on the report and opened the meeting to questions.

Q – Are there rent reviews built into the lease for the property we own at Munster Road.

A – Yes, the rent is reviewed every 5 years.

Q – For the campsite is there a maintenance review/report and how it is being costed.

A – No official report for the campsite maintenance services. Brief overview of the current progress made delivered. Costing is estimated at the start of the year through budgeting

practices approved by the board. With any work to be carried out multiple quotes are obtained to view value for money and quality.

Q- What is the timeframe for the campsite to reopen.

A – Final work is being carried out, final safety checks are being carried out along with survey of the tree's on site. Looking to open the outside space first to enable work to be carried out inside the campsite building

The report and accounts were approved. 27 voted in favour of approval, 0 Rejected and 0 abstaining.

5. Approval of the District Commissioners' nomination for District Chair
Chair (TT) informed everyone that he will be standing down as Chair has his personal and professional commitments no longer allowed him the time he would like to commit to the role. No nominations were put forward for a new chair.

6. Election of District Officers

a. District Secretary

COB stood unopposed, proposed by Dawn Sheppard and seconded by Chris Allen

b. District Treasurer

IC stood unopposed, proposed by Nigel Riordan and seconded by Scott Thwaytes

7. Approval of the District Commissioners' nomination of members to the District Executive Committee

The District Commissioner nominated: Robert Harm to the District Executive Committee. These were approved via Zoom poll and in person.

8. Election of members of the District Scout Council to the District Executive Committee

the following members were duly elected, and no election process was required (due to the number of nominees being less than the six positions available):

- Christopher Larkin, proposed by Chris Owen-Brooks and seconded by Jeanne Sheppard
- Nigel Riordan, proposed by Ian Clarke and seconded by Jeanne Sheppard
- Jeanne Sheppard, proposed by Chris Owen-Brooks and seconded by Ian Clarke
- Leigh Porter, proposed by Jackie Ware and seconded by Paul Doherty

9. Election of members to represent the District on the County Scout Council
Jeanne Sheppard, Nick Zaymes and Leigh Porter were the only nominees to come forward, all proposed by Chris Owen-Brooks and seconded by Dawn Sheppard, and were duly elected to the County Scout Council.

10. Appointment of an Independent Examiner

It was proposed that Jean Michaeloudis be re-appointed as the Independent Examiner. This appointment was approved.

11. The County Chair

In the absence of Richard Williams, Chad Lake (County Chair) attended on his behalf. Brief talk about the year gone by in Scouting and how we are now looking forward to the future and how we implement the changes coming out of the transformation project.

12. The District Commissioners

Dawn thanked the Chair (TT) for all his help during his time on the trustee board and wanted to thank everyone for all their dedication to scouting over the last year.

Questions raised prior to the closure of the AGM:

Q – How will the Trustee Boards be updated at Group Level as a result of the changes coming out of the Transformation Project.

A – POR will be updated to reflect the new language to be used, namely the move from Group Executive to Trustee Board and the adoption of the new purpose statement. Changes to who can be a trustee and caps on how many trustees can be nominated will be introduced in the next year to be adopted in your Group Constitution at your next AGM.

Q - District development plan – will this be being updated in line with the changes and the changes to volunteers within the district.

A - Yes, this document will be brought in line with the transformation project along with the new role structures. This will be a working progress whilst we understand the outcomes of the transformation project.

Q - County Development Team – when will we hear more about this and be able to access this service to support groups in WLDS.

A – GLMW would distribute information about this as and when it becomes available. DC will be able to consult with the team to identify requirements within the District.

Everyone thanked for their attendance and the meeting was brought to a close.